



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

DIACL

***Dholera International Airport
Company Limited***

***Block no 1 & 2, 6th floor, Udyog Bhava,
Sector-11, Gandhinagar – 382017.***

Tel no. 079-23226015-16

Website: www.gidb.com

Proactive disclosure

(As on 01.05.2015)



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Index of RTI Manual Dholera International Airport Company Limited

Sr no	Manual No	Title	Page no
1	1	The particulars of Dholera International Airport Company Ltd (DIACL)'s Functions	3-4
2	2	The Powers and Duties of Officers and Employees	5
3	3	The Procedure followed in the decision making process, including channels of supervision and accountability	6
4	4	The Norms set by Dholera International Airport Company Ltd for the discharge of functions	7
5	5	The rules, regulations, instructions, manuals and record, held by or under control or used by employees for discharging of functions	8
6	6	Statement of Categories of Documents	9
7	7	The Particulars of any arrangement that exist for consultation with, or representation by the member of public in relation to the formulation of its policy or administration thereof;	10
8	8	A Statement of the company, Councils, Committees, and other Bodies consisting of two or more persons constituted as part or for the purpose of advise	11
9	9	Directory of Officers and Employees of DIACL	12
10	10	The Monthly remuneration received by each of Officers and employees, including the system of compensation as provided in its regulations.	13
11	11	The Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made	14
12	12	The manner of execution of subsidy programs, including the amounts allocated to the details of beneficiaries of such program	15
13	13	Particulars of Recipients of concessions, permits or authorities granted by it.	16
14	14	Details in respect of the information, available to or held by it, reduced in an electronic form	17
15	15	The particulars of facilities available to citizens for obtaining information, including the working hours of a Library or reading Room, if maintained for public use	18
16	16	The names, designation and other particulars of the Public Information Officers	19
17	17	Such other information as may be prescribed and thereafter update these publications every year	20



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Manual 1

The particulars of Dholera International Airport Company Ltd (DIACL)'s Functions

DFC and DMIC are historic initiatives of the Government of India with support from Government of Japan and are expected to change the economic profile of the country. It is envisaged to create globally benchmarked infrastructure facilities in the DMIC including aviation infrastructure.

The existing airport of Ahmedabad has emerged as one with highest annual growth in traffic and will start facing saturation problems by the year 2022-23. Because of land constraint, the expansion of existing international airport at Ahmedabad is difficult. Considering this and visualizing the scale and scope of the development and economic activities in upcoming Dholera SIR, a world class modern Greenfield International Airport is viewed as essential infrastructure requirement.

The proposed airport project is one such early bird project declared jointly by Department of Industrial Policy & Promotion, DMICDC and Government of Gujarat.

Vide I & M Department, GR No SPV/112010/521231/I dated 1/1/2011 Government of Gujarat decided to form an SPV with Authorized capital of Rs.200 cr and paid up capital of Rs. 10 crores to facilitate the airport project. The name of the SPV is Dholera International Airport Company Ltd. The company obtained the Certificate of incorporation dtd 20/1/2012 and Certificate of Commencement of Business dtd 09/2/2012.

The objectives and main functions of the company.

DIACL has been formed to undertake the proposed Greenfield International Airport project. DIACL would obtain necessary approvals, clearances from State/Central Govt and will carry out required basic ground work for the proposed airport project. All principle approvals and relevant permissions from various departments of Government of India and state government will be will be obtained by DIACL after its incorporation. Simultaneously DIACL shall complete the statutory requirements like entering into various agreement with Airport Authority of India, Ministry of Home Affairs etc.

DIACL in addition to obtaining approvals from GoI, it will coordinate with different state departments for meeting the ground requirements like water, electricity, road, rail connectivity, basic infrastructure etc. The proposed airport project would be possibly developed in public private partnership (PPP) mode.



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

The private developer will be selected by DIACL through competitive public bidding process. While inviting bids from prospective bidders, the state Govt under the guidance of MOCA/AAI shall prepare the necessary bid documents along with Draft Concession Agreement, Shareholders Agreement, State Support Agreement, Land Lease Agreement etc. under the guidance of MOCA/AAI.

Besides above, following are the main objects of the company mentioned in its Memorandum of Association.

1. To promote, plan, design, finance, develop, construct, alter, repair, set up, commission, operate, market, manage and maintain an airport including International Airport, Heliport, relevant airside development, airport infrastructure and facilities subject to the guidelines prescribed by the regulating authorities in India and abroad along with all modern facilities for domestic and international flights operated by Indian and foreign airlines and all other related, allied and ancillary activities and facilities such as runways, terminals for passenger and cargo, passenger amenities, aero-bridges, control systems, flight kitchens, shopping areas, fire stations, parking and fuel hydrants, maintenance-repair-overhauling facilities (MRO), communication-navigation-surveillance facilities (CNS facilities) either alone or jointly with any other company(ies), Central Government, State Government(s), local body(ies), statutory entity(ies) or persons or any organization of any nature or form whether in India or abroad.
2. To own, hire, lease, operate aircraft of any description for operation in India and/or abroad as air taxis, to provide repair, servicing, engine overhauling, on-line maintenance bays for providing such services to all types of aircraft including wide bodies turbojets, helicopters, turbo propellers either alone or jointly with any other company(ies), Central Government, State Government(s), local body(ies), statutory entity(ies) or persons or any organization of any nature or form whether in India or abroad.
3. To promote and/or finance, plan, design, finance, develop, construct, alter, repair, set up, commission, operate, market, manage and maintain city side development, residential, commercial, tourism and transport infrastructure of all descriptions as warranted by circumstances and in the manner beneficial to the interest of the company such as hotels, restaurants, golf-courses, conventions and exhibition facilities, commercial complexes, information-technology parks, booking offices and warehouses, railway links, mass rapid transit systems, air-linkages and road linkages, either alone or jointly with any other company(ies), Central Government, State Government(s), local body(ies), statutory entity(ies) or persons or any organization of any nature or form whether in India or abroad.



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Manual 2

The Powers and Duties of Officers and Employees

As per the Government GR: I & M Department, GoG No SPV/112010/521231/I dated 1/1/2011, till the time a full fledged Managing Director is appointed by the State Government, CEO Gujarat Infrastructure Development Board (GIDB) will be the Managing Director of company. The day to day activities and affairs of the company are being looked after by the designated officer of the GIDB Shri Amit Chavda as General Manager. DIACL has also availed service of Shri M S Naik and Shri Dilip Chaudhari of GIIC as Admin officer and Accounts officer. Services of two management trainees have been hired for the project work from May 2015.



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Manual 3

The Procedure followed in the decision making process, including channels of supervision and accountability.

DIACL is a state owned public limited company with Government Officers as directors on its board. The company is board driven with one of the director working as Managing Director. The board is to decide the strategy and accordingly the activities will be carried out. The Managing Director and the staff working under him would be accountable to board and Industries & Mines department of Government of Gujarat.



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Manual 4

The Norms set by Dholera International Airport Company Ltd for the discharge of functions

The company is recently formed and the project is also at a planning stage. The project conceptualization, planning, SPV formation etc have been done by Gujarat Infrastructure Development Board so far. With the formation of DIACL and staff, now the project work is being taken forward by DIACL. However, till the time proper staff and manpower is employed in the company, manpower from GIDB, GIIC and from other departments get utilized for all project related work. DIACL is also taking services of Management Trainee.

The norms would be set up by DIACL for the discharge of functions in due course of time.



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Manual 5

The rules, regulations, instructions, manuals and record, held by or under control or used by employees for discharging of functions

The rules, regulations, instruction manuals etc will be framed in due course of time.



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Manual 6

Statement of Categories of Documents

DIACL is incorporated under Companies Act 1956. Following documents are available with the company.

Sr No	Type of Document	
A	Government GR	
1	I & M Department, GoG No SPV/112010/521231/I dated 1/1/2011	For company formation
B	Company Formation	
2	Article of Association and Memorandum of Association	AA & MA filed with ROC on 28/12/2011
3	Certificate of incorporation dated 20/1/2012	
4	Certificate of Commencement of Business dtd 09/2/2012 received.	
C	Balance Sheet	For the year 2012-13 & 2013-14

Accordingly, company has its Memorandum and Articles of Association.



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Manual 7

The Particulars of any arrangement that exist for consultation with, or representation by the member of public in relation to the formulation of its policy or administration thereof;

The company is new therefore no arrangement exist so far, however such mechanism can be worked out in future if required.



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Manual 8

A Statement of the company, Councils, Committees, and other Bodies consisting of two or more persons constituted as part or for the purpose of advise

Board of Directors

Sr No	Name	Position in the company
1	Shri Arvind Agrawal IAS Additional Chief Secretary to Government of Gujarat Industries & Mines Department	Chairman
2	Shri J N Singh, IAS Additional Chief Secretary to Government of Gujarat Revenue Department.	Director
3	Shri P N Jain Secretary to Government of Gujarat Road and Building Department	Director
4	Mamta Verma IAS Industries Commissioner Government of Gujarat	Director
5	Shri Ajay Bhadoo IAS Secretary to Government of Gujarat Chief Executive Officer, Gujarat Infrastructure Development Board.	Managing Director
6	Shri Rajkumar Beniwal IAS Collector and District Magistrate, Ahmedabad District.	Director
7	Shri Hurbert W Christian, (FA) Industries & Mines department Government of Gujarat	Director



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Manual 9

Directory of Officers and Employees of DIACL

SR No	Name of the officer	Designation	Residential address	Tel. No
1	Shri Ajay Bhadoo, IAS	Managing Director	K-512 Sector 19 Gandhinagar	23226015-16
2	Shri Amit Chavda	General Manager	267/1 sector 7-A, Gandhinagr	23226015-16 9998976568 (Res)
3	Shri Dilip Chaudhari	Accounts Officer	B-47, Devbhoomi Nagar, D' cabin Sabarmati, Ahmedabad-380019	23226015-16 9426668926 (Res)
4	Shri M S Naik	Admin Officer	17,Avishkar Society, Opp. Gaurrinagar, Gyanda Girls School Road, Ranna park, Ghatlodia, Ahmedabad-61	23226015-16 99250 43811 (Res)
5	Shri Pratin Sharma	Management Trainee	B-102, Riddhi Siddhi Apartment, Ankleshwar, Gujarat	23226015-16 7878056777 (Res)
6	Ms. Megha Mishra	Management Trainee	39-40 Ishan Bunglows, New C G Road, Chandkheda, Ahmedabad -382424	23226015-16 7405199539 (Res)



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Manual 10

The Monthly remuneration received by each of Officers and employees, including the system of compensation as provided in its regulations.

Services of two Management Trainees hired with fixed remuneration of Rs.30,000/- per month. The other employees are working on deputation basis from other government organizations. The Managing Director and the other officers assisting the project are not receiving any remuneration from the DIACL.



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Manual 11

The Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;

DIACL has received Rs.10 cr towards capital contribution in 2014-15 from the state government. A provision of Rs.5 cr is made towards capital contribution of the DIACL in 2015-16 budgets by the state government.

Since company is at the stage of obtaining various approvals, the expenditure is mainly towards general expenses like company formation, printing, professional expenses for hiring the services of company secretary, land demarcation, preparation of Flood Mitigation study are made by the company.



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Manual 12

The manner of execution of subsidy programs, including the amounts allocated to the details of beneficiaries of such program

As of now there is no such subsidy programme.



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Manual 13

Particulars of Recipients of concessions, permits or authorities granted by it.

So far no concessions, permits or authorities granted to any one by DIACL



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Manual 14

Details in respect of the information, available to or held by it, reduced in an electronic form

Suitable arrangement will be made in future.



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Manual 15

The particulars of facilities available to citizens for obtaining information, including the working hours of a Library or reading Room, if maintained for public use;

The company's project is at a planning stage. The facilities for citizens for obtaining information, including the working hours of a Library or reading Room etc. will be created in future. Time being, GIDB Resource Centre can be used for the purpose.



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Manual 16

The names, designation and other particulars of the Public Information Officers

The names, designation and other particulars of the Public Information Officers are as under;

Sr No	Name	Designation	Office Address	Residential Address	Telephone Nos of Office & Residence
1	Mr. Ajay Bhadoo IAS	First Appellate Authority	Dholera International Airport Co Limited 6 th floor, Block No: 1 & 2, Udhyogbhavan, Sector- 11, Gandhinagar. 3820017	K-512 Sector-19, Gandhinagar.	079-23226015-16 (Off)
2	Mr Jwalesh Zaveri	Public Information Officer	8 th & 9 th Floor Gujarat Infrastructure Development Board Block No 18 Udhyog Bhavan Sector-11 Gandhinagar 382017	25, Sharda nagar, Nr. Vikas Gruh, Paldi, Ahmedabad-380 007.	079-23232701-04 (Off) 9825348385 (Res)
3	Mrs. Pallavi Jain	Assistant Public Information Officer	8 th & 9 th Floor Gujarat Infrastructure Development Board Block No 18 Udhyog Bhavan Sector-11 Gandhinagar 382017	Plot no. 961/2, Sector 3/D, Gandhinagar	079-23232701-04 (Off) 9825721976 (Res)



DHOLERA INTERNATIONAL AIRPORT COMPANY LIMITED

Manual 17

Such other information as may be prescribed and thereafter update these publications every year

The other information will be updated time to time in relevant publications.