

**PRE BID QUERIES FOR SELECTION OF CONSULTANT FOR PROVIDING ASSISTANCE TO TOWN PLANNING OFFICERS (TPOs) FOR  
FINALISING THE TP SCHEMES**

Sr.no.	Clause No.	Pg. No.	Reference Clause	Query	Employer's Reply
1	2.0 Instructions to the Consultants E. Pre-Qualification ii) Required experience and expertise of proposed staff Sr. no. 5)	22	Clerks: Degree in any discipline from any recognized University. Minimum 3 year work experience. Age 21 years to 35 years.	We suggest the Authority, to make the knowledge of computers and software like Microsoft office for data entry mandatory for the proposed position.	The Conditions given in the RFQ Cum RFP shall remain unchanged
2	3.0 Terms of Reference 3.1 Scope of Work	23	i) Creating and maintaining registry of the data relating to ownership, communication address, contact number and other details as suggested by Town planning Officer.	Kindly clarify by whom the collection of address will be done.	Collection of address to be carried out by the Consultant.
3	3.0 Terms of Reference 3.1 Scope of Work	23	ii) Preparation of final Maps of Original plots, Final plots etc. on the scale of 1:25 including GIS database.	We request the authority to kindly clarify if the GIS software would be provided by the authority.	Software shall be in Scope of the Consultant.
4	3.0 Terms of Reference 3.1 Scope of Work  3.4 Property of the Client	23  24	iii) Notice Preparation: b) Notice distribution to each plot owners  x) Maintain the files / records / drawings and document controls.  <b>Property of the Client</b> All work submitted to the client by or under the authorship and signature of the Consultant shall be the professional responsibility of the consultant. All data collected, survey details, all drawings and reports developed for this assignment would be the property of the client and to be submitted to the client in soft copies and in hard copies, in whichever form it is available along with the final report.	We request the Authority, to clarify if the stationary, printing and conveyance will be provided by the Authority.	Cost of all the required Stationary, printing and conveyance to be included in the bid quote.
5	3.0 Terms of	23	viii) Demarcation of Final Plots and verification as per Final	Kindly clarify if the demarcation work	Demarcation work is

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	Reference 3.1 Scope of Work		Town Planning Scheme and preparation of demarcation drawings portfolio at 1:400 scale (as directed by TPOS)	will be done by the consultant's and if the printing expenditure for the preparation of the demarcation portfolio will be bared by the authority.	not part of the consultants scope but verification of demarcated plot is part of the scope
6	3.0 Terms of Reference 3.2 Project Team	24	Project Team The project team shall be a combination of staff as mentioned in the clause 2.2 (ii). Staff deployment shall be proposed by the consultant for the respective works in consultation with the Town Planning Officer/client.	Kindly clarify if the staff shall be deployed to GIDB Gandhinagar office or to the site at Dholera. Also kindly clarify if staff needs to be deployed for the complete project duration.	Would be as per the requirement of TPO
7	4.3.1 2.)	26	2) Bids shall be ranked based on 60% weightage to Technical Bid and 40% weightage to the Financial Bid.	We suggest the Authority to consider Evaluation of the Technical and financial proposals be based on Quality cum Cost Based Selection mode with weighted average of 80:20 for technical and financial proposals respectively.	The Conditions given in the RFQ Cum RFP shall remain unchanged
8	4.3	28	Based on the above technical factors, each consultant would be assigned a technical score (St) out of 100. Based on their ranking in technical score, consultants scoring minimum 60 marks out of 100 marks are eligible for financial evaluation.	We suggest the Authority to consider technical score to be minimum 70 marks out of 100 for the consultants to be eligible for financial evaluation.	The Conditions given in the RFQ Cum RFP shall remain unchanged
9	NOTICE INVITING REQUEST FOR QUALIFICATION CUM PROPOSAL	1	Sealed bids in placement are invited from reputed Consultant / Agencies having valid contract Labor license with a minimum of 2 years of continuous relevant work experience in supplying Manpower Services to Central Govt./CPSU/Other reputed organizations for providing services to Gujarat Infrastructure Development Board by deployment of manpower on the terms and conditions specified herein.	We understand that there is misprinting as the Consultant's doesn't have contract labour license. Please confirm.	Please refer Sr.no. 4 of Addendum no.1
10	1.3 Sr.no. 9	8	Bid Security: Rs. 1,00,000.00 (One Lac Only) Demand Draft of Nationalised Bank favouring 'Gujarat Infrastructure Development Board (GIDB)', Gandhinagar, Gujarat	Please allow bid security in the form of Bank Guarantee. Please Consider.	The Conditions given in the RFQ Cum RFP shall remain unchanged

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11	Technical proposal	17	iv) Experts' CVs (no limit but preferably should not exceed five (3) pages for each experts' CV) in the format of Annexure 6 & 7.	There is discrepancy in words and numbers.	Please refer Sr.no. 1 of Addendum no.1															
12	2.2 Minimum Qualification Criteria Sr.no.B)	21	B) Average annual revenue from consultancy services for last 3 financial years i.e. 2011-2012, 2012-2013, 2013-2014. : INR 25 lacs	To make bidding competitive we would like to request you to increase the minimum qualification criteria of annual average revenue to INR 5 Crores. Please consider.	The Conditions given in the RFQ Cum RFP shall remain unchanged															
13	4.3.2	28	a) Qualification and competence of key staff is given below: The total number of marks allocated for qualification and competence of the proposed Key Staff is 40 marks, distributed among 03 key personnel, as detailed further: <table><tr><th>Sr.</th><th>Key staff</th><th>Marks</th></tr><tr><td>1</td><td>Urban Planner</td><td>20</td></tr><tr><td>2</td><td>Civil Engineer</td><td>10</td></tr><tr><td>3</td><td>AutoCAD Draftsman</td><td>10</td></tr><tr><td></td><td>Total marks</td><td>40</td></tr></table>	Sr.	Key staff	Marks	1	Urban Planner	20	2	Civil Engineer	10	3	AutoCAD Draftsman	10		Total marks	40	We understand only 3 CV's (Urban planner, Civil Engineer and AutoCad Draftsman) are to be submitted at the bidding Stage. Please Confirm.	Yes
Sr.	Key staff	Marks																		
1	Urban Planner	20																		
2	Civil Engineer	10																		
3	AutoCAD Draftsman	10																		
	Total marks	40																		
14	4.2	62	Payment Terms (a) The payments will be made on a monthly basis	Payment should be given on monthly basis based on man month rate of staff deployed. Because there are chances of delay due to various reasons and consultant shall have to incur cost of manpower etc. deployed at Site. Please Consider.	The Conditions given in the RFQ Cum RFP shall remain unchanged															
15	-	-	-	We understand that the office space and the needed infrastructure shall be provided by the client for the Staff to be deployed. Please Confirm.	Office space will be provided by the client, rest to be arranged by the consultant.															
16	1.3 Sr. no. 9)	8	Bid Security Rs. 1,00,000.00 (One Lac Only) Demand Draft of Nationalised Bank favouring 'Gujarat Infrastructure Development Board	We request you to allow us to submit rupees one lakh Bid Security in the form of Fixed Deposit Receipt (FDR)	The Conditions given in the RFQ Cum RFP shall remain															

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			(GIDB)', Gandhinagar, Gujarat	rather than Demand draft.	unchanged
17	2.22	21	Minimum Qualification Criteria A. Experience of preparation of Draft T P Scheme work of minimum 1.5 sq.km area (during last 05 years). Minimum number of Projects: 5	We are one of the few consultant who have experience of Draft T P Scheme in Dholera SIR and have past work experience with the same authority. We have prepared the draft T P schemes No. 5 & 6 and approx.. area is 140 sq.km which is huge in comparison with the area mentioned in the minimum eligibility criteria. Hence, we request you to reduce minimum number of projects to 3 nos. rather than 5 nos. or consider our earlier experience of doing one Tp scheme of more 7.5 sq km area (1.5 km x 5 TP Schemes).	Please refer Sr.no. 3 of Addendum no.1
18	3.2	24	Project Team The project team shall be a combination of staff as mentioned in the clause 2.2 (ii). Staff deployment shall be proposed by the consultant for the respective works in consultation with the Town Planning Officer/client.	The clause mentioned that the team will works with the TPO. Please clarify if you require all members of Project team to be deployed in TPO's office. If affirmative then please confirm if it would be Gandhinagar, Dholera or other places.	Same as point no 6
19	4.3.1 (2)	26	2. Bids shall be ranked based on 60% weightage to Technical Bid and 40% weightage to the Financial Bid.	Bid's shall be ranked based on 60% weightage to Technical Bid and 40% to financial bid. The weightage of technical bid should be 80% and 20% weightage for financial bid. It will encourage the technically competent consultant to participate in tendering and also affect the quality of work.	The Conditions given in the RFQ Cum RFP shall remain unchanged